



Rizzetta & Company

Lake Padgett Estates Independent Special District

Board of Supervisors Meeting February 16, 2023

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.lakepadgettisd.org

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors

Steven Yarbrough	Chair
Pam Carr	Vice Chair
Lawrence Dunleavy	Assistant Secretary
April Wakefield	Assistant Secretary
Justin Andrews	Assistant Secretary

District Manager

Lynn Hayes	Rizzetta & Company, Inc.
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District Counsel

Tim Hayes	Law offices of Timothy G. Hayes, P.A.
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District Engineer

John Mueller	Landis, Evans & Partner
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All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

District Office · Wesley Chapel, Florida (813) 994-1001

Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

WWW.LAKEPADGETTISD.ORG

February 9, 2023

Board of Supervisors Lake Padgett Estates Independent Special District

REVISED FINAL AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District will be held on **Thursday, February 16, 2023 at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639. The following is the Final Agenda for this meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **AUDIENCE COMMENTS ON AGENDA ITEMS**
4. **BUSINESS ADMINISTRATION**
 - A. Consideration of Resolution 2023-02; Designating Officers of the District Tab 1
 - B. Consideration of Minutes of the Board of Supervisors Regular Meeting held on January 19, 2023 Tab 2
 - C. Consideration of the Operation and Maintenance Expenditures for January 2023 Tab 3
 - D. Discussion of Woodward Estate Property
 1. Private Driveway within the Woodward Property Connecting The Estate Lots to Rain Forest Place
 2. Green Space along Lake Padgett for Woodward Property Estate Owners
 3. Request Acceptance in Lake Padgett Special Tax District
 4. Request Access from Rain Forest Place
5. **STAFF REPORTS**
 - A. District Engineer Tab 4
 - B. **Maintenance Supervisor Report** Tab 5
 - C. District Counsel Tab 6
 1. Impact Statement
 - D. District Manager Tab 7
 1. Lake Padgett Estates 4th Quarter ADA Website Compliance Audit Report

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7. BUSINESS ITEMS

A. Consideration of Establishment of the Audit Committee

8. SUPERVISOR REQUESTS

A. Discussion on adding No Parking signs to Roach Park

9. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813)994-1001.

Sincerely,
[Lynn Hayes](#)
District Manager

Tab 1

RESOLUTION 2023-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Lake Padgett Estates Independent Special District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT:

Section 1. _____ is appointed Chairperson.

Section 2. _____ is appointed Vice Chairperson

Section 3. _____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

_____ is appointed Assistant Secretary

Lynn Hayes _____ is appointed Assistant Secretary

Darryl Adams _____ is appointed Assistant Secretary

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 16th Day of February, 2023

**LAKE PADGETT ESTATES
INDEPENDENT SPECIAL DISTRICT**

Chair/Vice Chair

ATTEST:

Secretary/Assistant Secretary

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LAKE PADGETT INDEPENDENT SPECIAL DISTRICT

The Regular Meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District was held on **Thursday, January 19, 2023, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639.

Present and constituting a quorum:

Pamela Carr	Board Supervisor, Vice Chair
Larry Dunleavy	Board Supervisor, Assistant Secretary <i>(joined meeting at 6:31 p.m.)</i>
April Wakefield	Board Supervisor, Assistant Secretary
Justin Wakefield	Board Supervisor, Assistant Secretary

Also present were:

Lynn Hayes	District Manager, Rizzetta & Company, Inc.
John Mueller	District Engineer, Landis Evans & Partner
Tim Hayes	District Counsel, Law Offices of Tim G. Hayes
Steve Rowell	Maintenance Supervisor, Lake Padgett ISD

Audience	Present
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FIRST ORDER OF BUSINESS Roll Call

Mr. Lynn Hayes performed roll call and confirmed that a quorum was met. The meeting began at 6:30 p.m.

SECOND ORDER OF BUSINESS Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS Audience Comments

Lake Padgett Estate resident inquired about vegetation maintenance at Lake Saxon and possibly stocking the lake with more carp. The resident was told by the Board of Supervisors that in-house maintenance will complete the spraying for the vegetation maintenance.

Lake Padgett Estate resident asked about the potholes and the possibility of installing millings on Coldstream Road to the stables. Mr. Steve Rowell will attain quotes to fix the entire Coldstream Road and provide them to the District Manager and they will be presented to the Board of Supervisors for consideration in the 2023-2024 Fiscal Year Budget.

FOURTH ORDER OF BUSINESS

Administer the Oath of Office to Newly Elected Supervisors

Mr. Lynn Hayes, a Notary Public in the State of Florida, administered the Oath of Office to the newly elected Board of Supervisor in attendance. Mr. Justin Andrews swore and affirmed the Oath as read on the record. Mr. Lynn Hayes explained to the new Board of Supervisor what the process is in filing out their paperwork with Pasco County Supervisor of Elections Office.

Mr. Lynn Hayes will bring Resolution 2023-01; Designating Officers of the District to the February 16, 2023 meeting for adoption when all five (5) Supervisors are present.

FIFTH ORDER OF BUSINESS

Consideration of the Board of Supervisors Regular Meeting Minutes of the December 15, 2022

Mr. Lynn Hayes presented to the Board of Supervisors the Regular Meeting Minutes from the December 15, 2022 meeting and asked if there were any changes or corrections.

On a Motion by Mr. Justin Andrews and seconded by Ms. Pamela Carr, with all in favor, the Board of Supervisors approved the December 15, 2022 Regular Meeting Minutes, as presented, for the Lake Padgett Estates Independent Special District.

SIXTH ORDER OF BUSINESS

Consideration of the Operation and Maintenance Expenditures for November 2022 and December 2022

Mr. Lynn Hayes asked the Board of Supervisors for a motion to ratify the Operation and Maintenance Expenditures for November 2022 and December 2022.

On a Motion by Mr. Larry Dunleavy and seconded by Ms. April Wakefield, with all in favor, the Board of Supervisors, ratified the Operation and Maintenance Expenditures for November 2022 (\$27,340.77) and December 2022 (\$22,555.92), as presented, for the Lake Padgett Estates Independent Special District.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. John Mueller updated the Board of Supervisors on several projects on the calendar. Mr. John Mueller stated the permit should be closed once the final inspection is done for The Lake Saxon Playground Equipment Replacement Project. The Board of Supervisors will receive the quarterly beach testing results in March. A survey is in the process for the specific Saxon Trail Encroachments and expected receipt of the survey is in February.

Mr. John Mueller also updated the Board of Supervisors regarding the Pasco County Drainage Improvements. Mr. John Mueller stated that former Board of Supervisors member, Ms. Linda Hutchinson, had contacted Pasco County regarding drainage issues in the past. Pasco County is coordinating a meeting on January 11, 2023 to discuss some proposed improvements. It was unclear, at the time of the District Engineer report, what the scope of the anticipated improvements are and whether they have any direct bearing on the Lake Padgett Estates Independent Special District. Mr. John Mueller stated he hopes to have all information and documentation from Pasco County prior to the next meeting.

B. Maintenance Supervisor

Mr. Steve Rowell presented his report.

C. District Counsel

Mr. Tim Hayes explained to the Board of Supervisors that an Impact Statement from Rizzetta & Company, Inc. Finance Department regarding staggered Board of Supervisor terms is required to present to the Pasco County Legislative Delegation. Mr. Tim Hayes will provide Mr. Lynn Hayes, in an e-mail, the scope of the Impact Statement request.

D. District Manager

Mr. Lynn Hayes presented his report to the Board of Supervisors and announced that the next special meeting will be on February 16, 2023, at 6:30 p.m. at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

The Board of Supervisors discussed residents parking vehicles on the sidewalk and drainage areas in Roach Park and Gulf Wind. The Board of Supervisors discussed that they might want to install No Overnight Parking signs in these areas. District Counsel will provide the appropriate verbiage and legal information for such signs and a quote will be obtained after further discussion at the February 15, 2023 Lake Padgett Estates Independent Special District meeting.

NINTH ORDER OF BUSINESS Adjournment

Mr. Lynn Hayes stated that if there was no further business to come before the Board of Supervisors, then a motion to adjourn would be in order.

On a Motion by Mr. Justin Andrews and seconded by Mr. Larry Dunleavy, with all in favor, the Board of Supervisors adjourned the meeting at 7:45 p.m., for the Lake Padgett Estates Independent Special District.

Assistant Secretary/Secretary

Chair/Vice Chair

Tab 3

LAKE PADGETT ESTATES ISD

District Office · Wesley Chapel, Florida · (813) 994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.lakepadgettisd.org

Operation and Maintenance Expenditures January 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2023 through January 31, 2023. This does not include expenditures previously approved by the

The total items being presented: **\$32,859.47**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

January 1, 2023 Through January 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
ADP Easypay	ACH	622433186	Benefits Package 12/22	\$ 20.00
ADP Easypay	ACH	623435971	Benefits Package 01/23	\$ 20.00
ADP Easypay	ACH	622912396	PPE 01/01/23 PPD 01/06/23 Fees	\$ 121.69
ADP Easypay	ACH	PPE 01/15/23 PPD 01/20/23	PPE 01/15/23 PPD 01/20/23	\$ 3,610.24
ADP Easypay	ACH	PPE 01/01/23 PPD 01/06/23	PPE 01/01/23 PPD 01/06/23	\$ 6,564.50
April D Wakefield	100076	AW121522	Board of Supervisor Meeting 12/15/22	\$ 50.00
Badges of Honor, LLC	100088	5543	Name Plates 01/23	\$ 160.50
Duke Energy	ACH	9100 8816 3760 12/22 Auto Pay	22140 Coldstream Rd 12/22	\$ 67.74
Duke Energy	ACH	9300 0001 2893 11/22 Auto Pay	Summary Bill 11/22	\$ 856.69
Florida Blue	ACH	76126851	Health Insurance 12/15/22-01/15/23	\$ 2,790.67
Florida Blue	ACH	76174393	Health Insurance 01/15/23-02/15/23	\$ 2,790.67

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

January 1, 2023 Through January 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Florida Department of Revenue	100081	61-8018349567-4 12/22	Sales and Use Tax 12/22	\$ 18.97
Frontier Florida, LLC	ACH	813-995-2205-041420-5 12/22	813-995-2205-041420-5 12/22	\$ 91.68
Frontier Florida, LLC	ACH	210-043-0055-021920-5 01/23	210-043-0055-021920-5 01/23 Auto-Pay	\$ 779.18
GLF Water, Inc.	100082	13978	Monthly Service 12/22	\$ 85.00
Justin Andrews	100089	JA021722	Supervisor Fees 02/17/22	\$ 50.00
Justin Andrews	100089	JA072822	Supervisor Fees 07/28/22	\$ 50.00
Landis, Evans and Partners, Inc	100077	1537-17-70	Engineering Services 11/22	\$ 536.25
Landis, Evans and Partners, Inc	100093	1537-17-71	Engineering Services 12/22	\$ 731.25
Lawrence Dunleavy	100078	LD121522	Board of Supervisor Meeting 12/15/22	\$ 50.00
Lowe's	100083	99009294903 6/11	Misc Supplies 12/22	\$ 128.70
Pam Carr	100079	PC121522	Board of Supervisor Meeting 12/15/22	\$ 50.00

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

January 1, 2023 Through January 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Pasco County Tax Collector	100090	19-26-19-0520-00000-ORA1	19-26-19-0520-00000-ORA1 Property Tax- Storm Water 2022	\$ 93.10
Pasco County Tax Collector	100090	19-26-19-0560-00000-ORA1	19-26-19-0560-00000-ORA1 Property Tax- Storm Water 2022	\$ 437.57
Pasco County Tax Collector	100090	24-26-18-0070-00000-ORA0	24-26-18-0070-00000-ORA0 Property Tax- Storm Water 2022	\$ 577.22
Pasco County Utilities	100084	17717583	#0361035 Civic Center Pkwy 12/22	\$ 38.63
Pasco Testing Lab and Sales, Inc.	100085	18499	Quarterly Water Sampling Frank George Park/ 4th Qtr Testing Riding Club 12/22	\$ 100.00
Republic Services	ACH	0762-003184904 01/23 Auto-Pay	Waste Management Services 1/23	\$ 681.70
Rizzetta & Company, Inc.	100075	INV0000074669	District Management Fees 1/23	\$ 4,552.50
Roger's Dirt Works, Inc.	100094	12230	Asphalt Millings 01/23	\$ 450.00
Southern Automated Access Services, LLC	100091	12286	Repair Ladies' Room Card Reader 01/23	\$ 234.00
Southern Automated Access Services, LLC	100087	12154	Replaced bad photo eyes at shed swing gate 12/16/2022	\$ 529.10
Stealth Security Consultants, LLC	100092	1053-RC	Monthly Security Officer 01/23	\$ 2,312.00

LAKE PADGETT ESTATES ISD

Paid Operation & Maintenance Expenditures

January 1, 2023 Through January 31, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Steven Allen Yarbrough	100080	SY121522	Board of Supervisor Meeting 12/15/22	\$ 50.00
Timothy G. Hayes & Associates	100086	313	Legal Services 11/22	\$ 1,239.50
Timothy G. Hayes & Associates	100086	314	Legal Services 12/22	\$ 1,739.00
Verizon Wireless	ACH	9922459459	Staff Cell Phones 11/22	\$ 100.68
Verizon Wireless	ACH	9924841733	Staff Cell Phones 01/23	<u>\$ 100.74</u>
Report Totals				<u><u>\$ 32,859.47</u></u>

Tab 4



February 6, 2023

Lynn Hayes
Lake Padgett Estates Independent Special District
C/O Rizzetta & Company, Inc.
5844 Old Pasco Road, Suite 100
Wesley Chapel, Florida 33544
Via email: mlamberti@rizzetta.com

RE: District Engineer Report – February 2023

Dear Mr. Hayes:

1) Beach Testing

Awaiting next batch of testing results expected in March.

2) Saxon Trail Encroachments

Survey is in process, as of the date of this report the survey was not available yet. Per communications with the surveyor, they expect to deliver on or about 2/10/2023 due to some staffing issues.

3) Pasco County Drainage Improvements

The permit has been issued by the SWFWMD for the proposed drainage improvements. The County will need to work with the residents to obtain the needed permissions to be able to do the work. In addition, they will be requesting funding over the course of next couple of years. I will be continuing to monitor for developments.

There are no current tasks or assignments.

Sincerely,

John J. Mueller, PE
Landis Evans and Partners, Inc.

John Mueller

From: Daniel Thompson <daniel@ebisurvey.com>
Sent: Friday, February 3, 2023 8:28 AM
To: John Mueller; Eric Blackburn
Cc: Lynn Hayes
Subject: RE: Request for proposal

Good morning,

We have had some significant setbacks over the last two weeks with personnel that has set us back with our schedule. I have a new crew starting on Monday and I plan on having them complete the field work for your project next week. It should only take a day to get the field work complete so I'm anticipating having the completed map to you by the end of the week.

Sincerely,

Daniel Thompson
Office Manager
EBI Surveying
8415 Sunstate Street
Tampa, FL 33634
(813) 886-6080

From: John Mueller <jmueller@landisevans.com>
Sent: Thursday, February 2, 2023 4:00 PM
To: Daniel Thompson <daniel@ebisurvey.com>; Eric Blackburn <ewb@ebisurvey.com>
Cc: Lynn Hayes <LHayes@rizzetta.com>
Subject: RE: Request for proposal

Hi Daniel and Eric. Checking in on the status of the survey of the trail boundary and encroachments. It should be just about ready, correct?



John Mueller, P.E.
Senior Civil Engineer

Landis Evans + Partners
formerly Sprinkle Consulting
p: 813.949.7449
d: 813.527.9484
www.landisevans.com

From: John Mueller
Sent: Friday, December 16, 2022 3:17 PM

To: Daniel Thompson <daniel@ebisurvey.com>; Eric Blackburn <ewb@ebisurvey.com>

Cc: Lynn Hayes <LHayes@rizzetta.com>

Subject: RE: Request for proposal

Hi Daniel. Please find the attached executed proposal for the Lake Padgett Estates ISD. This has been executed by the LPEISD Board Chairman Steve Yarbrough. Please have all invoices addressed to:

Lake Padgett Independent Special District
C/O Rizzetta and Company
3434 Colwell Ave., Suite 200
Tampa, FL 33614
813-994-1001

Invoices can be emailed to: cddinvoice@rizzetta.com

Thanks very much and have great weekend.



John Mueller, P.E.
Senior Civil Engineer

Landis Evans + Partners
formerly Sprinkle Consulting
p: 813.949.7449
d: 813.527.9484
www.landisevans.com

From: Daniel Thompson <daniel@ebisurvey.com>

Sent: Wednesday, December 7, 2022 10:53 AM

To: John Mueller <jmueller@landisevans.com>; Eric Blackburn <ewb@ebisurvey.com>

Cc: Lynn Hayes <LHayes@rizzetta.com>

Subject: RE: Request for proposal

Good morning,

You are definitely right, those maps are horrible. Please see attached proposal for the surveying of this area.

Thank you,

Daniel Thompson
Office Manager
EBI Surveying
8415 Sunstate Street
Tampa, FL 33634
(813) 886-6080

From: John Mueller <jmueller@landisevans.com>

Sent: Tuesday, December 6, 2022 2:27 PM

To: Daniel Thompson <daniel@ebisurvey.com>; Eric Blackburn <ewb@ebisurvey.com>

Cc: Lynn Hayes <LHayes@rizzetta.com>

Subject: RE: Request for proposal

Hey Daniel. This is what I downloaded from the Clerks office, they are fairly horrible copies.



John Mueller, P.E.
Senior Civil Engineer

Landis Evans + Partners
formerly Sprinkle Consulting

p: 813.949.7449

d: 813.527.9484

www.landisevans.com

From: Daniel Thompson <daniel@ebisurvey.com>

Sent: Tuesday, December 6, 2022 12:57 PM

To: John Mueller <jmueller@landisevans.com>; Eric Blackburn <ewb@ebisurvey.com>

Cc: Lynn Hayes <LHayes@rizzetta.com>

Subject: RE: Request for proposal

Good afternoon,

Could you possibly provide us with the unrecorded plats listed on the attachment you sent over? I would be happy to have a proposal to you by tomorrow.

Thank you,

Daniel Thompson
Office Manager
EBI Surveying
8415 Sunstate Street
Tampa, FL 33634
(813) 886-6080

From: John Mueller <jmueller@landisevans.com>

Sent: Monday, December 5, 2022 11:32 AM

To: Daniel Thompson <daniel@ebisurvey.com>; Eric Blackburn <ewb@ebisurvey.com>

Cc: Lynn Hayes <LHayes@rizzetta.com>

Subject: Request for proposal

Hi Eric and Daniel. I trust your holiday season is going well. The Lake Padgett Estates Independent Special District has need for surveying to determine some property encroachments. See below.

The Lake Padgett Estates Independent Special District would like to request a proposal to perform a survey of the area shown on the survey area map to determine the boundary of the trail and verify encroachments on the trail tract owned by the LPEISD. I have attached the property cards from the 5 properties in the area.

If you have any questions, please do not hesitate to contact me. I know it is short notice but if I could get this on Wednesday, I would really appreciate it.

Thanks and have a great day!



John Mueller, P.E.
Senior Civil Engineer

Landis Evans + Partners
formerly Sprinkle Consulting

p: 813.949.7449

d: 813.527.9484

www.landisevans.com

Tab 5

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

MAILING ADDRESS · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

• As well as general lawn and weed maintenance janitorial duties clerical work, and meeting with residents for new decals gate keys the following maintenance repairs have been completed from 1/10/23.-2/9/23.

- Reset gates at stables.
- Damage was done to one of the docks at padgett park by a unknown water vessel.
- Spayed canal between weeks and Saxon drive for duck weed.
- Installed new flood light at Kaminski Park.
- Met with chairman district engineer and Pasco County storm water for drainage improvements.
- At the stables treated pond for excessive spatter dock lily's
- At padgett park, painted cabana picnic benches and seats.
- Contacted gate repair for non-working card reader at laird park bathrooms.
- At Kaminski Park, took delivery of 10 yds of asphalt millings and patched potholes in the roadway.
- At Kaminski Park, Pressure washed another section of perimeter fencing.
- At Lake Saxon Park. installed new picnic table and seating inside play area.
- Supplies from Lowes.
- At lake Saxon installed a new waterproof encloser box for new cameras.
- In the meeting room started constructing storage area.
- Trimmed back frost burned plants at laird park.
- At laird park Installed new wall mounted hand dryers to bathrooms.
- Started painting cabanas at laird park.
- Contacted gate repair company for non-working gates at stable ridge entrance and walk in gate at Padgett Park.
- Priced for tires for work truck (two front tires are bald)
- Took truck to have two tires installed.
-

Tab 6

HOUSE OF REPRESENTATIVES
LOCAL BILL ECONOMIC IMPACT STATEMENT FORM

Read all instructions carefully.

The House local bill policy prohibits a local bill from being considered by a committee or a subcommittee without an Economic Impact Statement. This form must be prepared by an individual who is qualified to establish fiscal data and impacts and has personal knowledge of the information given (for example, a chief financial officer of a local government) and include information for the first two full fiscal years after the effective date of the local bill. Please file this completed form with the Clerk of the House as soon as possible after a local bill is filed. Additional pages may be attached as necessary.

BILL #: _____

SPONSOR(S): _____

RELATING TO: Lake Padgett Independent Special District ("LPEISD")

[Indicate area affected (city, county, or special district) and subject]

☐ Check if this is a revised Economic Impact Statement

I. REVENUES:

These figures are new revenues in the first two full fiscal years after the effective date of the bill that would not otherwise exist but for the passage of the bill. The term "revenue" contemplates, but is not limited to, taxes, fees, and special assessments. For example, license plate fees may be a revenue source. If the bill will add or remove property or individuals from the tax base, include this information as well.

	<u>First FY</u>	<u>Second FY</u>
Revenue decrease due to bill:	\$ <u>0.00</u>	\$ <u>0.00</u>
Revenue increase due to bill:	\$ <u>0.00</u>	\$ <u>0.00</u>

II. COST:

Include all costs, both direct and indirect, including start-up costs, in the first two full fiscal years after the effective date of the bill. If the bill repeals the existence of a certain entity, state the related costs, such as satisfying liabilities and distributing assets.

Expenditures for implementation, administration, and enforcement:

<u>First FY</u>	<u>Second FY</u>
\$ <u>0.00</u>	\$ <u>0.00</u>

Please include explanations and calculations regarding how each dollar figure was determined in reaching total cost.

Currently members of the Board of Supervisors of LPEISD are elected every two years during the November general elections. There is no cost to LPEISD for these elections as long as they occur during November general elections. This proposed local bill will continue to hold elections during the November general elections at no cost to LPEISD.

III. FUNDING SOURCE(S):

State the specific sources from which funding will be received, for example, license plate fees, state funds, borrowed funds, or special assessments. If certain funding changes are anticipated to occur beyond the first two full fiscal years after the effective date of the bill, explain the change and at what rate taxes, fees, or assessments will be collected in those years.

	First FY	Second FY
Local:	\$ 0.00	\$ 0.00
Special Assessments- no anticipated changes resulting from this local bill.		
State:	\$ 0.00	\$ 0.00
Not Applicable (LPEISD receives not State funds)		
Federal:	\$ 0.00	\$ 0.00
Not Applicable (LPEISD receives no Federal funds)		

IV. ECONOMIC IMPACT:

Potential advantages:

Include all possible outcomes linked to the bill, such as increased efficiencies, and positive or negative changes to tax revenue. If an act is being repealed or an entity dissolved, include the increased or decreased efficiencies caused thereby. Include specific figures for anticipated job growth.

- Advantages to individuals: Staggered terms for LPEISD Board
of Supervisors will allow for more participation
by District residents.
- Advantages to businesses: None
- Advantages to government: Longer terms of 4 years will allow LPEISD
Board of Supervisors to acquire more
experience in running LPEISD.

Potential disadvantages:

Include all possible outcomes linked to the bill, such as inefficiencies, shortages, or market changes anticipated. Include reduced business opportunities, such as reduced access to capital or training, and state any decreases in tax revenue as a result of the bill.

1. Disadvantages to Individuals: Elected candidates to LPEISD Board of Supervisors will serve longer terms, 4 years instead of current 2 year term)
2. Disadvantages to Businesses: None
3. Disadvantages to Government: None

V. DESCRIBE THE POTENTIAL IMPACT OF THE BILL ON PRESENT GOVERNMENTAL SERVICES:

There should be no negative impact on present governmental services through this local bill. This local bill should help to insure that LPEISD never again has an election when not enough candidates registered to run for office to constitute a quorum (3 of 5) to effectuate the business of LPEISD.

VI. SPECIFIC DATA USED IN REACHING ESTIMATES:

Include the type(s) and source(s) of data used, percentages, dollar figures, all assumptions made, history of the industry/issue affected by the bill, and any audits.

Presently there is no cost to LPEISD in electing every two years the five (5) members of LPEISD's Board of Supervisors during November general elections through the Pasco County Supervisor of Elections Office. This will not change as these elections will continue to be held during November general elections.

VII. CERTIFICATION BY PREPARER

I hereby certify I am qualified to establish fiscal data and impacts and have personal knowledge of the information given. I have reviewed all available financial information applicable to the substance of the above-stated local bill and confirm the foregoing Economic Impact Statement is a true and accurate estimate of the economic impact of the bill.

PREPARED BY:


[Must be signed by preparer]

Print preparer's name:

Scott Brizendine

1/25/23
Date

TITLE (such as Executive Director, Actuary, Chief Accountant, or Budget Director):

Treasurer

REPRESENTING:

LPEISD

PHONE:

813-925-9471

E-MAIL ADDRESS:

sbrizendine@rizzetta.com

Tab 7



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Meeting:** March 16, 2023 @ 6:30 PM

**District
Manager's
Report**

February 16

2023

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FINANCIAL SUMMARY

12/31/2022

General Fund Cash & Investment Balance:	\$835,711
Reserve Fund Cash & Investment Balance:	<u>\$388,886</u>
Total Cash and Investment Balances:	\$1,224,597
General Fund Expense Variance: \$64,585	Under Budget



Quarterly Compliance Audit Report

Lake Padgett Estates

Date: January 2023 - 4th Quarter

Prepared for: Scott Brizendine

Developer: Rizzetta

Insurance agency:



Preparer:

Jason Morgan - *Campus Suite Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements

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Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

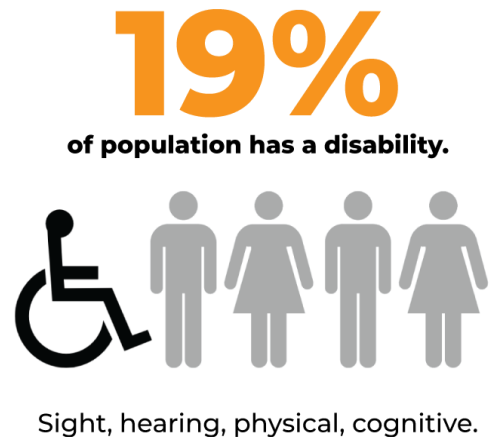
Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
Passed	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitetools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web